Grading Rubric

Name:	

Final Wiki Assignment Evaluation Checklist

Pro	vides an example of workplace writing	10 x 1 =
•	Example does not meet assignment requirements	
•	Example meets assignment requirements	
•	Example is particularly well chosen	
An	Analyzes the example of workplace writing	
•	Analysis does not meet assignment requirements	
•	Analysis meets assignment requirements	
•	Analysis is particularly well developed with an opening that sets the context, a body	
	that develops the details, and a conclusion.	
Pro	vides specific examples of where the example of workplace writing matches the	15 x 2 =
fea	tures of workplace writing in the table provided	
•	Fails to provide examples	
•	Gives examples of some features	
•	Gives examples of most of the features	
•	Gives examples of each feature	
Tal	ces each feature of workplace writing in the table provided and discusses how well the	15 x 2 =
exa	ample of workplace writing does its job	
•	Fails to discuss the examples	
•	Discusses each example in regard to the feature	
•	Discusses each example and feature with reference to the nature of workplace writing	
•	Draws interesting conclusions related to the nature of workplace writing and to the	
	particular example you have chosen	
Rai	15 x 2 =	
wr	iting	
•	Fails to raise a question	
•	Raises a question	
•	Raises a question and begins to explore its meaning	
•	Raises a question and explores fully its meaning for the nature of workplace writing	
The analysis is written in clear, correct English		20 x 2 =
•	Makes errors that are serious enough to prevent the reader from understanding your	
	points	
•	Makes so many errors that your reader is distracted and has difficulty understanding	
	your points	
•	Makes a number of errors but none that prevent the reader from understanding your	
	points	
•	Makes no or few errors. No errors prevent the reader from understanding your points	,
	TOTAL	/ 150